

# PRICING GUIDE

#### BRINGING OR DEFENDING CLAIMS FOR UNFAIR OR WRONGFUL DISMISSAL

#### **OUR FEES**

The fee ranges shown here are to give you an idea of our charges for providing legal services to you. You may also be required to pay for additional services and these are described later in this guide. Our range of fees, for bringing or defending claims for unfair or wrongful dismissal, are:

Simple case: £9,500 to £12,000 (excluding VAT), which will normally include a one day hearing

Medium complexity case: £12,500 to £25,000 (excluding VAT), which will normally include a hearing that takes up to three days.

High complexity case: from £20,000 (excluding VAT), which will normally include a hearing that takes more than 3 days.

There may be circumstances in which a claim requires an additional charge for attending a further Tribunal Hearing of £1750 per day (excluding VAT) – for example where Preliminary Hearing is listed.

We also carry out work for large organisations based upon a Service Level Agreement. In such circumstances, our fee rates will be determined by the nature and scope of the tendered/agreed service.

## THE STAGES OF A CASE

The fees set out above cover all of our work in relation to the following key stages of a claim:

- I. Taking your initial instructions, reviewing the papers and advising you on merits and likely compensation (this is likely to be revisited throughout the matter and subject to change)
- 2. Entering into pre-claim conciliation to explore whether a settlement can be reached
- 3. Preparing the claim or response
- 4. Reviewing and advising on the claim or response from the other party
- 5. Exploring and negotiating the settlement throughout the process
- 6. Preparing or considering a schedule of loss
- 7. Preparing for and attending a Preliminary Hearing
- 8. Taking witness statements, drafting statements and agreeing their content with witnesses.
- 9. Exchanging documents with the other party and agreeing and preparing a bundle of documents
- 10. Reviewing and advising on the other party's witness statements
- 11. Agreeing a list of issues, a chronology and/or cast list
- 12. Preparing a skeleton argument
- 13. Preparing and attending a Final Hearing, including instructions to Counsel where necessary



Sometimes some of the stages set out above will not be required or you may wish to handle the claim yourself and only have our advice in relation to some of the stages. This can be arranged to meet your individual needs.

#### ADDITIONAL FACTORS THAT COULD MAKE YOUR CASE MORE COMPLEX

- If it is necessary to make or defend applications to amend claims or to provide further information about an existing claim
- Defending claims that are brought by litigants in person
- · Making or defending a costs application
- Complex legal arguments such as whether the claim has been submitted in time, whether it is
  unclear if the claimant is employed or whether there is an allegation of whistle blowing or
  discrimination (if this is not agreed by the parties)
- · The number of witnesses and documents

#### **DISBURSEMENT COSTS**

Disbursements are costs relating to your matter that are payable to ourselves or to a third party. This could include our travelling expenses or the fees of a barrister or subject matter expert. We arrange payment to the other parties because they will be acting under our instructions.

Barristers' fees can range from £1,500 to £10,000 per day. We will speak with you about the nature and cost of any representation that is required before appointing a barrister. Fee rates include the cost of the barrister preparing for and attending a Tribunal Hearing.

## PAYMENT OF OTHER PARTIES' COSTS

In employment tribunals, the most common situation is that each party is only responsible for their own legal fees and other costs. However, in certain limited circumstances, parties may be ordered to pay the legal costs or costs of a non-lawyer in dealing with the case. We will explain how this might happen when we are arranging to work with you.

#### HOW LONG WILL MY MATTER TAKE?

The time that it takes from your initial instructions to the final resolution of your matter depends largely on the stage at which your case is resolved. If a settlement is reached during pre-claim conciliation, your case will take no more than 6 weeks. If your claim proceeds to a Final Hearing, your case may take up to 18 months depending on the complexity of the case and the capacity of the tribunal to hear it. We will be able to give you a better indication of timescales once we have more information about your circumstances.

### **OUR CONTACTS FOR THIS WORK**

Matthew Gregson - Head of Department

Anna Dabek - Partner